

August 18, 2016

## Job Posting

|                |  |              |            |
|----------------|--|--------------|------------|
| Position:      | Part-time Outdoor Laborer                              | FLSA status: | Non-exempt |
| Department:    | Madison County Recycling Center                        | Status:      | Part-time  |
| Work Schedule: | varied (some evenings till 6:00pm, and Saturday hours) |              |            |
| Job Category:  | LTC (Labor Trades and Crafts)                          |              |            |

The incumbent is responsible for assisting in the collection, organization and preparation of recycled materials.

### Duties:

Works with the public to collect recyclable materials delivered to the Recycling Center.  
Responsible for manually sorting and moving materials via cart, in preparation for transportation or other processes.  
Maintains the Recycling Center grounds, including but not limited to mowing, trimming, trash collection, painting, etc.  
Completes other related duties as assigned.

### Requirements:

Must be able to deal with the general public in a courteous, effective and tactful manner. Must be able to frequently lift up to 100 lbs., and engage in frequent pushing, pulling, crouching, stooping, reaching, and bending. Must be able to pass all applicable background and security screens.

Applications for the position are available and must be submitted to:  
Human Resources  
16 E 9th Street, Suite 102,  
Anderson, IN 46016  
[http://www.madisoncounty.in.gov/HR\\_Application.pdf](http://www.madisoncounty.in.gov/HR_Application.pdf)

Deadline for submission is Thursday, September 1, 2016, 4:00 pm  
Madison County Government is an Equal Opportunity Employer